

The Arbor Standard Conditions of Hire

Please take this document with you on the date booked

1. The HIRER will, during the period of the hiring, be responsible for the supervision of the premises, the fabric and the contents, their care, safety from damage however slight or change of any sort and the behaviour of all persons using the premises whatever their capacity, including proper supervision of car parking arrangements so as to avoid obstruction of the highway.
2. The HIRER shall not use the premises for any purpose other than that described in the hiring agreement and shall not sub-hire or use the premises or allow the premises to be used for any unlawful purpose or in any unlawful way, not do anything or bring onto the premises anything which may endanger the same or render invalid any insurance policies in respect thereof **nor allow the consumption of alcoholic liquor thereon without written permission.**
3. The HIRER shall be responsible for obtaining such licenses as may be needed whether for the sale or supply of intoxicating liquor or any other purpose.
4. The HIRER shall ensure that nothing is done on or in relation to the premises in contravention of the law relating to gaming, betting and lotteries.
5. The HIRER shall comply with all conditions and regulations made in respect of the premises by the Fire Authority, Local Authority, the Local Magistrates' Court or otherwise, particularly in connection with any event which includes public dancing or music or other similar public entertainment or stage plays.
6. The HIRER shall, if preparing, serving or selling food; observe all relevant food health and hygiene legislation and regulations.
7. The HIRER shall ensure that any electrical appliances brought by him/her to the premises and used there shall be safe and in good working order, and used in a safe manner.
8. The HIRER shall indemnify the PGSPA for the cost of repair or any damage done to any part of the property including the curtilage and thereof or the contents of the buildings which may occur during the period of the hiring as a result of the hiring. Damage incurred in excess of the £200 deposit will be liable to the HIRER.
9. If the HIRER wishes to cancel the booking before the date of the event and the PGSPA is unable to conclude a replacement booking, the question of payment or the repayment of the fee shall be at the discretion of the PGSPA (If a regular HIRER wishes to cancel hire agreement, they must give three month notice or one term to terminate agreement).
10. The HIRER shall ensure that the minimum of noise is made on arrival and departure.
11. The HIRER shall ensure that no dogs or pets except guide dogs are brought into the halls.
12. Any property or belongings that are not the property or belongings of the PGSPA can only be left at the premises with the permission of the PGSPA and such property or belongings are not the responsibility of the PGSPA in any way whatsoever.
13. The PGSPA reserves the right to cancel this hiring, in which case the HIRER shall be entitled to a refund of any deposit already paid.
14. In the event of the premises or any part thereof being rendered unfit for the use for which it has been hired, the PGSPA shall not be liable to the HIRER for any resulting loss or damage whatsoever.
15. The HIRER shall ensure that any activities for children under eight years of age comply with the provisions of The Children Act 1989 and that only fit and proper persons have access to the children.
16. At the end of hiring, the HIRER shall be responsible for leaving the premises and surrounds in a clean and tidy condition using the equipment provided. Any contents temporarily removed from their usual positions shall be properly replaced, especially stage, chairs and football nets. The premises shall be properly locked and secured unless directed differently. Otherwise thus PGSPA shall be at liberty to make an additional charge.
17. The HIRER will abide by the published PGSPA Safeguarding Policy.